



Rhode Island Department of Human Services

Household Water Assistance Landlord Agreement



Comprehensive Community Action Program

311 Doric Ave

Cranston, RI 02910

401-467-7013, liheap@comcap.org

What is this program?

Rhode Island Low Income Household Water Assistance Program (LIHWAP) is part of a new federally funded [American Rescue Plan](#) and [Consolidated Appropriations Act](#) program that provides assistance to help eligible households pay their water and wastewater bills:

LIHWAP crisis grants may be available if you have an emergency situation and are in jeopardy of losing your water service. You can receive one crisis grant for your drinking water service and one crisis grant for your wastewater service, up to \$500 each.

Crisis situations include:

- **Reconnect Household Water Services** – If your household water services have been disconnected because of past due water bills, grant funds may be available up to \$500 to pay off the balance, including fees to reconnect household water services.
- **Prevent Disconnection of Household Water Services** – If you have received a notice that your water/sewer services will be disconnected or part of a tax sale due to a past due balance and you can't afford to pay, grant funds may be available.
- **Help Reduce Current Household Water Bills** – If you are unable to afford your current water bills and meet other household needs, you may qualify for a temporary assistance to pay some or all your water and sewer bills over \$150.

Who is this program for?

Households may receive assistance based on household income and water and/ or wastewater bills over \$150. Combined bills must independently qualify, and any non-water/wastewater related charges/fees will be deducted from total. Anyone responsible for the water or wastewater bill may apply for program and there are no fees associated. *The Rhode Island Department of Human Services* gives priority consideration to households with the highest water bills as a portion of their household income and also gives special consideration to households with young children, households that include a person with disabilities, or households with elderly residents.





Household Water Assistance Landlord Agreement and Verification Form

Your renter is seeking water assistance through **Comprehensive Community Action Program** and has informed us that the property you own or manage also administers billing on behalf of the drinking water/wastewater utility for the units. Please verify the information below to identify the method for which the **tenant(s) at your property are responsible for drinking water/wastewater utility costs**. The completion of this form is necessary for **Comprehensive Community Action Program** to process the household's application and issue the LIHWAP benefit to the water and/or wastewater vendor.

VERIFICATION OF TENANCY

Applicant Full Name: _____

has applied for water utility assistance through *Comprehensive Community Action Program*. If approved for assistance, a payment will be made on behalf of the tenant to the water and/or sewer company.

LANDLORD/PROPERTY MANAGER: Please verify the following information. Please complete and return this form

A. Rental Unit(s) Information

Tenant First Name(s)

Tenant Last Name

| |
|--|
| |
|--|

Tenant/Property address

| | | |
|----------------|----------------|----------|
| Street address | Apartment/Unit | |
| City | State | Zip code |

B. Landlord/Management Information

Landlord First Name

Landlord Last Name

| |
|--|
| |
|--|

Landlord Mailing Address

| | | |
|----------------|----------------|----------|
| Street address | Apartment/Unit | |
| City | State | Zip code |

C. WATER SERVICE INFORMATION

Fill responses in the corresponding boxes to the right. Please provide a copy of your most recent water and/or wastewater bill, balances must be a minimum balance of \$150 to be considered for crisis assistance.

| |
|---|
| Household Drinking Water Utility Company |
| Household Wastewater Utility Company |
| Water and/or Wastewater Account Number(s) |

How is the water and/or wastewater billed to the tenants? (Check All that apply)

- Billed separately from rent and it's the tenant's responsibility.
- Billed together with rent as an independent cost as part of tenant's responsibility.
- Tenant is responsible for sending payments independently to the water or wastewater service provider.

Explanation (please add any information you need to explain the responses you have provided on this form):

LANDLORD ATTESTATION:

I attest that the information stated above is true and accurate and understand that the above information, if misrepresented, or incomplete, may be grounds for immediate application termination and/or could result in penalties as specified by law. I also agree that water or wastewater services listed above are the tenant's responsibility for payment. In addition, I agree to allow *Comprehensive Community Action Program* to release the above information to the water provider as necessary to process payment and verify services provided. In addition, I agree that data from this form may be used for reporting or program evaluation purposes.

Landlord Signature

Date

TENANT CERTIFICATION:

I attest that the information stated above is true and accurate and understand that the above information, if misrepresented, or incomplete, may be grounds for immediate application termination and/or could result in penalties as specified by law. In addition, I agree to allow *Comprehensive Community Action Program* to release the above information to the water provider as necessary to process payment and verify services provided. In addition, I agree that data from this form (not including my personal identifying information) may be used for reporting or program evaluation purposes.

Tenant Signature

Date

For Office Use Only

LIHWAP Applicant Name:

LIHWAP Approval Yes No Waitlist

Benefit Amount Approved \$ _____

LIHWAP Staff Initials _____